



APPLICATION FOR BUSINESS LICENSE (TAX) CERTIFICATE
REQUIRES ZONING AND OCCUPANCY REVIEW

Finance Department
17575 Peak Avenue
Morgan Hill, CA 95037
PH: 408.779.7240
FAX 408.779.7236

B/L Account No. _____

BUSINESS INFORMATION:

Business Name
DBA (if different)
Physical Street Address Suite
City State Zip Code
Mailing Address (if different)
City State Zip Code
Telephone No. Cell Phone No.
Fax No. Webpage Address
E-mail Address Est. date business to open in M.H.
Nature of Business (please be descriptive)

PROPERTY INFORMATION

Sq. Feet
APN
Own (on Title)
Rent: (Select One)
Primary Lessee
Station Rental
Sub Lessee

BUSINESS STRUCTURE

(Select One)

Sole Proprietor
General Partnership
Corporation
S Corporation
Ltd. Liab. Partnership
Ltd. Liab. Company
Other

Business Owner's Information: (Include partner(s) and/or board member names)

Owner's Name	Title			
Home Address	City	Zip		
Home Phone Number	Is this a cell phone?	Yes	No	
Owner's Name	Title			
Home Address	City	Zip		
Home Phone Number	Is this a cell phone?	Yes	No	

CLASSIFICATION

(Select One)

Home Based
Fixed Place
Professional
Contractor
No Fixed Place
Apt/Motel/ M Home Pk
Non Profit 501(c)3
Peddler / St. Vendor
Tax Exempt
Veteran
Other

Business Tax Information:

Federal Employer ID Number State Employer's Number
State Resale Permit No. (alpha-numeric)
State License No. Expiration Date Agency issued by
Social Security No. Driver's License No. State

Fee Calculation (See Classification Definitions, Taxes and Fee Schedule)

Tax rates are in accordance to the City's Municipal Code, Title 5 and are applied thereof per City's fiscal year (July 1st through June 30th). ALL business license certificates expire on June 30th, no exception to date of application submittal or activation date.

\$	Tax Rate			
Employee(s) formula: # of employees, less two (free of charge) = number X rate = charge				
\$	Full-time Employees	Charge: #	x \$	(rate)
\$	Part-time Employees	Charge: #	x \$	(rate)
\$	Units #	x \$	(rate)	(Apply: Apts, Hotels, Vending Machines, Bowling Alley, MH Park)
\$	<u>1.00</u>	SB1186 State Mandated Fee		
\$	Application Review Fee (Apply: ALL new business license applications)			
\$	Zoning Review Fee (Apply: All businesses based within M.H. city limits)			
\$	TOTAL DUE			

Office Use Only – Payment

Receipt #: _____
Method: _____
Doc #: _____

The business information, classification, business structure, and fee calculation sections herein disclosed may be shared with other City departments, the Morgan Hill Chamber of Commerce, the Morgan Hill Downtown Association, and third party entities, as necessary, for legitimate business purposes.

A business tax certificate merely represents receipt of payment of the applicable business tax. Neither this application for a Business License Certificate nor the issuance of a Business License Certificate authorizes the opening or operation of any business in the City of Morgan Hill unless the business is operated and maintained in compliance with all of the State of California, ordinance of the City of Morgan Hill, and all rules and regulations promulgated thereunder. **Issuance of a Business License Certificate results from the assurances of the application that the business is in compliance with zoning and building laws and that the business is not prohibited by law.**

I hereby certify under penalty of perjury that I have read the foregoing and that the information provided is true and correct.

Signature _____

Title

Date